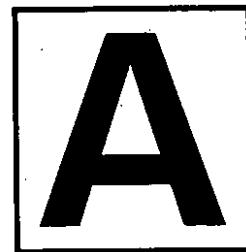


DO NOT OPEN THIS TEST BOOKLET UNTIL YOU ARE TOLD TO DO SO

T.B.C. : B-UQ/RV-N-B

Test Booklet Series



**TEST BOOKLET
Paper II
(For Categories I, IV, VIII and IX)**

Time Allowed : Two Hours

Maximum Marks : 150

INSTRUCTIONS

1. IMMEDIATELY AFTER THE COMMENCEMENT OF THE EXAMINATION, YOU SHOULD CHECK THAT THIS TEST BOOKLET **DOES NOT** HAVE ANY UNPRINTED OR TORN OR MISSING PAGES OR ITEMS, ETC. IF SO, GET IT REPLACED BY A COMPLETE TEST BOOKLET.
2. Please note that it is the candidate's responsibility to encode and fill in the Roll Number and Test Booklet Series Code A, B, C or D carefully and without any omission or discrepancy at the appropriate places in the OMR Answer Sheet. Any omission/discrepancy will render the Answer Sheet liable for rejection.
3. You have to enter your Roll Number on the Test Booklet in the Box provided alongside.
DO NOT write **anything else** on the Test Booklet.
4. This Test Booklet contains 120 items (questions). Each item is printed both in Hindi and English. Each item comprises four responses (answers). You will select the response which you want to mark on the Answer Sheet. In case, you feel that there is more than one correct response, mark the response which you consider the best. In any case, choose **ONLY ONE** response for each item.
5. You have to mark your responses **ONLY** on the separate Answer Sheet provided. See directions in the Answer Sheet.
6. **All** items carry equal marks.
7. Before you proceed to mark in the Answer Sheet the response to various items in the Test Booklet, you have to fill in some particulars in the Answer Sheet as per instructions sent to you with your Admission Certificate.
8. After you have completed filling in all your responses on the Answer Sheet and the examination has concluded, you should hand over to the Invigilator **only the Answer Sheet**. You are permitted to take away with you the Test Booklet.
9. Sheets for rough work are appended in the Test Booklet at the end.
10. **Penalty for wrong answers :**
THERE WILL BE PENALTY FOR WRONG ANSWERS MARKED BY A CANDIDATE IN THE OBJECTIVE TYPE QUESTION PAPERS.
 - (i) There are four alternatives for the answer to every question. For each question for which a wrong answer has been given by the candidate, **one-third** of the marks assigned to that question will be deducted as penalty.
 - (ii) If a candidate gives more than one answer, it will be treated as a **wrong answer** even if one of the given answers happens to be correct and there will be same penalty as above to that question.
 - (iii) If a question is left blank, i.e., no answer is given by the candidate, there will be **no penalty** for that question.

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ध्यान दें : अनुदेशों का हिन्दी रूपान्तर इस पुस्तिका के पिछले पृष्ठ पर छपा है।

1. Ministry/Department/Office which interacts with all the other Ministries/Departments to ensure uniformity in handling of specific matters is called

- Cabinet Secretariat
- Prime Minister's Office
- Ministry of Finance
- Nodal Ministry/Department

2. The executive power of the Union of India formally vests in

- The Prime Minister of India
- The President of India
- The Minister concerned
- The Minister for Parliamentary Affairs

3. Generally, the lowest organizational unit in a Department of the Central Government is a

- Branch
- Wing
- Section
- Division

4. Which one of the following is true in the case of Attached and Subordinate Offices ?

- These are executive agencies under a Department
- Subordinate offices are attached to a Department
- Attached offices generally function as field establishments
- Attached offices generally function under the direction of a field office

5. A final decision communicated at the level of an Under Secretary to a party is found later on to have been given on wrong interpretation of rules due to misunderstanding. Which one of the following would be an appropriate course of action to be taken? ~~2310~~

- The Under Secretary may withdraw his decision
- He may not withdraw his decision but get the irregularity condoned
- Withdrawal of the decision may be permitted only with the approval of an officer higher than the one who took the original decision and after consulting the Ministry of Law, where necessary, and after the reasons for reversal of the earlier decision have been recorded on the file
- The matter may be referred to the Nodal Ministry

6. Grant of leave to a Central Government servant is governed by

- Manual of Office Procedure
- Notes of Office Procedure
- Central Civil Services (Leave) Rules, 1972
- Central Civil Services (Conduct) Rules, 1964

7. In the context of casual leave, which of the following statements is true ?

- Casual leave is governed under Central Civil Services (Leave) Rules, 1972
- Casual leave is one of the recognized forms of leave
- A Government servant on casual leave is treated as absent from duty
- Casual leave is not subject to any rules

8. Which of the following statements is/are true for eligibility of family pension to an unmarried daughter of a deceased Government servant ?

- Family pension payable to such a daughter shall be stopped if she starts earning her livelihood.
- Family pension to an unmarried major daughter shall be payable through a guardian.

- 2 only
- 1 only
- Both 1 and 2
- Neither 1 nor 2

9. Consider the following statements in the context of family pension payable from 01.01.2006 :

- Family pension shall be calculated at a uniform rate of 30% of basic pay in all cases.
- Family pension will be subject to a minimum of ₹ 3,500.
- Family pension will be subject to a maximum of ₹ 27,000.

Which of the above statements are correct ?

- 1, 2 and 3
- 1 and 2 only
- 1 and 3 only
- 2 and 3 only

10. In which of the following cases is an applicant eligible to commute fraction is of his pension after medical examination ?

- Invalid pension
- Retiring pension
- Compassionate allowance
- Compensation pension

- 1 and 2 only
- 1 and 3 only
- 2 and 3 only
- 2 and 4 only

11. Which of the following is/are included in the definition of family for grant of family pension ?

- Wife in the case of a male Government servant and husband in the case of female Government servant
- Son who has not attained the age of 25 years and unmarried daughter who has not attained the age of 25 years including such son and daughter adopted legally

- 1 only
- 2 only
- Both 1 and 2
- Neither 1 nor 2

12. A Government servant selected for discharge owing to the abolition of his permanent post and alternative employment of equal status being not possible, is granted

- Compulsory retirement pension
- Compassionate allowance
- Retiring pension
- Compensation pension

13. Emoluments for the purpose of pension include

- Band pay plus grade pay
- Non-practising allowance granted to medical officer
- Pay drawn by a Government servant on foreign deputation
- Dearness allowance

Which of the above statements are correct ?

- 1 and 2 only
- 1 and 3 only
- 3 and 4 only
- 1 and 4 only

14. An officer entrusted by a Department of the Central Government with the responsibility of controlling the incurring of expenditure and/or the collection of revenue is called

- Comptroller and Auditor General
- Competent Authority
- Controlling Officer
- Financial Advisor

15. The amount of retirement gratuity payable to a Government servant on his retirement shall in no case exceed

- ₹ 2,50,000
- ₹ 5,00,000
- ₹ 7,50,000
- ₹ 10,00,000

16. The estimates for expenditure for which vote of Lok Sabha is required, is in the form of

- Expenditure Estimates
- Appropriation Account
- Annual Financial Statement
- Demand for Grants

17. The responsibilities regarding financial management of a Ministry/Department rest with

- Financial Advisor of the Ministry/Department concerned
- Controller General of Accounts, Ministry of Finance
- Secretary of the Ministry/Department as its Chief Accounting Authority
- Chief Pay & Accounts Office of the Ministry/Department concerned

18. An officer has incurred more expenditure from public money than the occasion demanded, thereby *not* observing the

- Delegation of Financial Powers Rules
- Fundamental principles of Public Buying
- Standards of Financial Propriety
- General principles of Public Finance

19. Consider the following statements in the context of registration of suppliers :

- Central Purchase Organization (e.g. DGS & D) will prepare and maintain itemwise lists of eligible and capable suppliers.
- Such approved suppliers will be known as 'Registered Suppliers'.
- All Ministries/Departments may utilize these lists as and when necessary.

Which of the above statements is/are correct ?

- 1, 2 and 3
- 1 and 2 only
- 1 and 3 only
- 1 only

20. Procurement of goods of estimated value of ₹ 25 lakhs and above should be done by resorting to

- Limited tender enquiry
- Advertised tender enquiry
- Single tender enquiry
- Purchase committee

21. Consider the following statements in the context of Delegation of Financial Powers Rules :

1. Powers should not be delegated under these rules to non-Gazetted officers.
2. Officer performing current duties can exercise administrative and financial powers of the post but not the statutory powers.
3. Ministries should not further redelegate powers to the subordinate organization.
4. The Administrators may redelegate their powers to Heads of Departments under them in consultation with the Ministry of Finance.

Which of the above statements are correct ?

- (a) 1 and 2 only
- (b) 1 and 3 only
- (c) 2 and 3 only
- (d) 2 and 4 only

22. Non-promotion of a Government servant whether in a substantive or officiating capacity, after consideration of his case, to a post for promotion to which he is eligible, is

- (a) A minor penalty
- (b) A major penalty
- (c) Reprimand
- (d) Not a penalty

23. Under which of the following circumstances, can an official be marked as 'dies non' ?

1. When the official remains absent from duty without prior information.
2. When on duty in office, the official leaves the office without proper permission.
3. The official remains in office, but refuses to perform the duty assigned to him.
4. When the official comes late to office.

Which of the above statements are correct ?

- (a) 1, 2 and 3 only
- (b) 1, 2 and 4 only
- (c) 2, 3 and 4 only
- (d) 1, 2, 3 and 4

24. Consider the following statements regarding 'dies non' :

1. It is one of the formal penalties.
2. It is indicative of breach of discipline.
3. Periods treated as 'dies non' neither counts as service nor is construed as break in service.

Which of the above statements are correct ?

- (a) 1 and 2 only
- (b) 1 and 3 only
- (c) 2 and 3 only
- (d) 1, 2 and 3

25. The various minor and major penalties that can be imposed on a Central Government servant are those as laid down under

- (a) Rule 11 of CCS (Conduct) Rules, 1964
- (b) Rule 11 of CCS (CCA) Rules, 1965
- (c) Rule 14 of CCS (CCA) Rules, 1965
- (d) Rule 14 of CCS (Conduct) Rules, 1964

26. Consider the following statements in the context of suspension :

1. Order of suspension remains valid for a period of 90 days unless extended after review.
2. Because of order of suspension, the Government servant concerned ceases to be a member of the service.
3. A Government servant against whom a proceeding has been contemplated or pending but who is not actually detained in custody can be placed under suspension.
4. Suspension is a form of penalty.

Which of the above statements are correct ?

- (a) 1 and 2 only
- (b) 1 and 3 only
- (c) 2 and 3 only
- (d) 2 and 4 only

27. Which of the following documents are required to be forwarded by the Disciplinary Authority, where it is not the Inquiring Authority, to the Inquiring Authority ?

1. A copy of articles of charge and Statement of Imputations of misconduct or misbehaviour
2. Report of preliminary inquiry
3. Advice of the Central Vigilance Commission
4. A copy of written statement of defence, if any, submitted by the Government servant

- (a) 1 and 2 only
- (b) 2 and 3 only
- (c) 1 and 4 only
- (d) 3 and 4 only

28. Consider the following statements in the context of appointment of Inquiry Officer under the CCS (CCA) Rules, 1965 :

1. As far as possible, the Disciplinary Authority should refrain from being the Inquiry officer and appoint another officer for the purpose.
2. There is no bar to the immediate superior officer holding an Inquiry.
3. Retired officers can be entrusted with the Inquiry on 'case to case' basis, by the Disciplinary Authority.

Which of the above statements are correct ?

- (a) 1 and 2 only
- (b) 1 and 3 only
- (c) 1, 2 and 3
- (d) 2 and 3 only

29. Consider the deductions to be enforced on the following counts from the subsistence allowance :

1. CGHS contributions
2. House rent and allied charges i.e. Electricity, Water, Furniture, etc.
3. Amount due on court attachments
4. Subscription to General Provident Fund

Which of the above are compulsory deductions ?

- (a) 1 and 4 only
- (b) 2 and 4 only
- (c) 1 and 2 only
- (d) 2 and 3 only

30. Order of suspension may, at any time, be revoked by the competent authority in the following circumstances :

1. If it is decided that no formal proceedings need be drawn up with a view to impose a penalty of dismissal, removal or compulsory retirement.
2. Where the Government servant is exonerated of the charges against him.
3. I.r.o. criminal offences if appeal/revision against acquittal in higher court fails.
4. Where the final order passed is other than dismissal, removal or compulsory retirement.

Which of the above are correct ?

- (a) 1, 2 and 3 only
- (b) 1, 2 and 4 only
- (c) 2, 3 and 4 only
- (d) 1, 2, 3 and 4

31. Consider the following conditions for advances to a Government servant for purchase of goods and services for the management of office :

1. The purchase cannot be managed under the normal procedures envisaging post-procurement payment system.
2. The Head of the office shall be responsible for timely recovery or adjustment of the advance.

Which of the above statements is/are correct ?

- (a) 1 only
- (b) Both 1 and 2
- (c) 2 only
- (d) Neither 1 nor 2

32. Estimates of receipts of Central Taxes and Duties are prepared by

- (a) Central Board of Direct Taxes (CBDT) and Central Board of Excise and Customs
- (b) Budget Division
- (c) Controller of Accounts
- (d) Controller General of Accounts

33. In which of the following cases, is a Government servant required to furnish security ?

- (a) Government servants entrusted with the custody of office furniture, stationery and other articles required for office management
- (b) Drivers of Government Vehicles
- (c) Librarian and Library staff
- (d) Government servants who actually handle cash

34. Powers to grant Government of India Guarantee vest with

- (a) Secretary of the Ministry/Department concerned in consultation with the Financial Advisor
- (b) Ministry of Finance, Budget Division
- (c) Comptroller and Auditor General
- (d) Controller General of Accounts

35. A Department of Central Government may confer powers relating to the following matters upon Head of Department :

1. Powers of incurring contingent expenditure
2. Powers to incur miscellaneous expenditure
3. Powers to create posts
4. Powers to write-off losses

Which of the above statements are correct ?

- (a) 1 and 2 only
- (b) 2 and 3 only
- (c) 3 and 4 only
- (d) 1 and 4 only

36. Consider the following in the context of CCS (Conduct) Rules :

1. Every Government servant shall at all times maintain devotion to duty.
2. Every Government servant shall do nothing which is unbecoming of a Government servant.
3. A Government servant who has received oral direction from his official superior will require no further order in writing in that context.
4. Every Government servant shall maintain absolute integrity.

Which of the above statements are correct ?

- (a) 1, 2 and 3 only
- (b) 1, 2 and 4 only
- (c) 2, 3 and 4 only
- (d) 1, 2, 3 and 4

37. Under CCS (Conduct) Rules, 'Members of the Family' in relation to a Government servant includes

1. Wife or husband, as the case may be
2. A child or stepchild even if not dependent on the Government servant
3. Son or daughter dependent on the Government servant
4. Wife or husband, as the case may be, even if separated from the Government servant by a decree of a competent court

Which of the above statements is/are correct ?

- (a) 1 and 3 only
- (b) 4 only
- (c) 2 only
- (d) 2 and 4 only

38. A Government servant who habitually fails to perform the task assigned to him within the time set for the purpose and with the quality of performance expected of him shall be deemed to be lacking within the meaning of which of the following clauses of CCS (Conduct) Rules ?

- (a) Rule 3 (1) (i)
- (b) Rule 3 (1) (ii)
- (c) Rule 3 (1) (iii)
- (d) Rule 3 (2) (ii)

39. Which of the following activities are permissible under CCS (Conduct) Rules in relation to a Government servant ?

1. Participation in Political activities.
2. Making normal arrangements during election tours of Ministers to enable them to carry out their responsibilities as Ministers.
3. Acting as polling agent.
4. Joining Samyukta Sadachar Samiti.

- (a) 1 and 3 only
- (b) 1 and 4 only
- (c) 2 and 4 only
- (d) 2 and 3 only

40. In which of the following cases will previous sanction of the Government be required for a Government servant to give evidence before a Committee or any other authority ?

- (a) To give evidence in connection with any enquiry conducted by any person, committee or authority
- (b) To give evidence in any judicial enquiry
- (c) To give evidence at any departmental enquiry ordered by authorities subordinate to the Government
- (d) To give evidence at an enquiry before an authority appointed by the Government or Parliament

41. Which of the following amount to unauthorized communication of information by a Government servant within the meaning of CCS (Conduct) Rules ?

- (a) Communication of any official document or any part thereof to any other person to whom he is not authorized to do so
- (b) Communication of information to a person in accordance with RTI Act, 2005 and rules made thereunder
- (c) Quotation by a Government servant of any final order passed in the case of another Government servant whose case is similar to his own
- (d) All of the above

42. Consider the following statements in the context of the Government of India's decisions regarding private trade and employment by a Government servant :

- 1. There may be no objection to giving permission for acceptance of part-time examinership of examination papers set by recognized Universities.
- 2. Part-time lectureship amounts to regular remunerative occupation attracting need for Government sanction.
- 3. A Government servant may take part in the management of a Co-operative Society with the previous sanction of the Government.
- 4. No previous sanction of the Government is required for a Government servant for holding an elective office in socio-religious bodies.

Which of the above statements are correct ?

- (a) 1 and 2 only
- (b) 2 and 3 only
- (c) 3 and 4 only
- (d) 1 and 4 only

43. Consider the following statements in the context of honorary workers employed in a civil post :

- 1. Honorary employment should be offered only to such persons as have rendered meritorious services or are eminent in public life.
- 2. Services of an honorary worker should be utilized only in an advisory capacity and not involving exercise of executive or administrative powers.
- 3. Honorary worker should be paid a nominal salary of ₹ 1 per month so that he may be technically a Government servant governed by CCS (Conduct) Rules and other Service Rules.
- 4. There is no obligation on the part of the Government to provide residential accommodation to the honorary worker employed in civil post.

Which of the above statements are correct ?

- (a) 1, 2 and 3 only
- (b) 1, 2 and 4 only
- (c) 2, 3 and 4 only
- (d) 1, 2, 3 and 4

44. Which of the following are the provisions contained in the CCS (Conduct) Rules, 1964 in relation to a Government servant ?

1. Promptness and Courtesy
2. Observance of Government's policies
3. Medical examination for appointment in civil post
4. Prohibition of sexual harassment of working women

(a) 1, 2 and 3 only
(b) 1, 2 and 4 only
(c) 2, 3 and 4 only
(d) 1, 2, 3 and 4

45. Under CCS (Conduct) Rules, a Government servant shall refrain from consuming any intoxicating drink or drug in a public place and also not appear in public place in a state of intoxication. In this context, 'public place' means

1. Lodging room in a hotel.
2. A bar or restaurant.
3. A club exclusively meant for members who may be Government servants where it is permissible for members to invite non-members as guests.

Which of the above statements are correct ?

(a) 1 and 2 only
(b) 2 and 3 only
(c) 1 and 3 only
(d) 1, 2 and 3

46. Consider the following statements :

1. Ad hoc employees who do not hold any regular post under Government are not governed by the CCS (Leave) Rules, 1972.
2. Ad hoc employees will not be entitled to the benefit of encashment of earned leave on termination of their service.

Which of the above statements is/are correct ?

(a) 1 only
(b) 2 only
(c) Neither 1 nor 2
(d) Both 1 and 2

47. In relation to the CCS (Leave) Rules, 'Department of Central Government' means :

1. A Ministry or a Department of the Central Government as notified from time to time.
2. The Department of Parliamentary Affairs.
3. The President's Secretariat.

Which of the above statements are correct ?

(a) 1 and 2 only
(b) 1 and 3 only
(c) 1, 2 and 3
(d) 2 and 3 only

48. Which of the following statements are correct?

1. Leave cannot be claimed as of right.
2. When the exigencies of service so require, it will be open to the authority competent to grant leave, to alter the kind of leave due and applied for.
3. Leave should not ordinarily be denied during the last ten years of service.
4. Government servants may be encouraged to take leave regularly.

(a) 1, 2 and 3 only
 (b) 1, 3 and 4 only
 (c) 2, 3 and 4 only
 (d) 1, 2, 3 and 4

49. Consider the following statements in the context of combination of different kinds of leave:

1. It is open to the competent authority to grant casual leave in combination with special casual leave.
2. It is permissible to grant Earned Leave (EL) in combination with special casual leave.
3. Casual leave may be granted in combination with half pay leave.

Which of the above statements are correct?

(a) 1, 2 and 3
 (b) 2 and 3 only
 (c) 1 and 2 only
 (d) 1 and 3 only

50. Which of the following statements are correct in the context of encashment of earned leave (EL) along with LTC?

1. Government servants are allowed to encash 10 days EL at the time of availing LTC to the extent of 60 days during the entire career.
2. The leave encashment at the time of LTC will be deducted from the maximum amount of EL encashment at the time of retirement.
3. Where both wife and husband are Government servants, encashment of leave equal to 10 days at the time of availing LTC will continue to be available to both.

(a) 1 and 2 only
 (b) 2 and 3 only
 (c) 1 and 3 only
 (d) 1, 2 and 3

51. Consider the following statements in the context of conditions for treating of training as duty:

1. The training should be in India.
2. The period of training should not exceed two years.
3. It is obligatory on the part of the Government to send the person for such training.

Which of the above statements are correct?

(a) 2 and 3 only
 (b) 1 and 2 only
 (c) 1 and 3 only
 (d) 1, 2 and 3

52. In which of the following cases, Medical Certificate is **not** necessary for grant of Leave Not Due (LND) ?

1. LND in continuation of Maternity Leave
2. LND in continuation of Child Adoption Leave
3. LND in continuation of Child Care Leave

(a) 1 and 2 only
 (b) 1 and 3 only
 (c) 2 and 3 only
 (d) 1, 2 and 3

53. In which of the following cases can extra-ordinary leave up to 24 months be granted ?

- When other leave is admissible but the Government servant applies in writing for grant of extra-ordinary leave
- Where the Government servant who has completed one year's continuous service is undergoing treatment for Pulmonary Tuberculosis
- Where the leave is required for the purpose of prosecuting studies certified to be in public interest, provided the Government servant concerned has completed 3 year's continuous service on the date of expiry of leave of the kind due and admissible
- All of the above

54. Consider the following statements in relation to the quantum of leave salary payable to a Government servant :

1. A Government servant who proceeds on earned leave is entitled to leave salary equal to the pay drawn immediately before proceeding on earned leave.
2. A Government servant on half pay leave is entitled to leave salary equal to half the amount of pay drawn immediately before proceeding on half pay leave.
3. A Government servant on commuted leave is entitled to leave salary equal to the amount of pay drawn immediately before proceeding on commuted leave.
4. A Government servant on extra-ordinary leave is not entitled to any leave salary.

Which of the above statements are correct ?

- 1, 2 and 3 only
- 1, 2 and 4 only
- 1, 3 and 4 only
- 1, 2, 3 and 4

55. Which of the following are categorized as special kinds of leave under CCS (Leave) Rules, 1972 ?

1. Maternity Leave
2. Paternity Leave for Child Adoption
3. Child Care Leave
4. Leave Not Due

(a) 1, 2 and 4 only
 (b) 2, 3 and 4 only
 (c) 1, 2 and 3 only
 (d) 1, 2, 3 and 4

56. Which of the following shall *not* amount to misconduct in terms of Central Civil Services (Conduct) Rules, 1964 ?

- (a) Habitual absence without permission
- (b) Habitual late attendance
- (c) Habitual borrowing
- (d) Untrustworthiness in connection with employees business

57. The conditions for grant of personal pay equal to the difference between pay plus special pay drawn in the lower post and the pay due in the higher post on promotion are

- 1. It must be certified that but for his appointment to the other post, the Government servant would have continued to draw special pay.
- 2. The protection will only be for so long as the Government servant could have continued to draw the special pay.
- 3. The personal pay will be absorbed in subsequent increases of pay.

Which of the above statements are correct ?

- (a) 1 and 2 only
- (b) 1 and 3 only
- (c) 2 and 3 only
- (d) 1, 2 and 3

58. Subsistence grant means

- 1. A monthly grant made to a Government servant who is not in receipt of pay or leave salary.
- 2. An allowance paid to a Government servant during his suspension.

Which of the above statements is/are correct ?

- (a) 1 only
- (b) 2 only
- (c) Both 1 and 2
- (d) Neither 1 nor 2

59. Under which of the following circumstances *no* lien of a Government servant shall be retained ?

- 1. While on Foreign Service
- 2. While holding a temporary post
- 3. While having proceeded on immediate absorption basis to a post outside his service

- (a) 1, 2 and 3
- (b) 1 only
- (c) 2 only
- (d) 3 only

60. Which of the following is *not* a Primary Unit of Appropriation specified under Rule 8 of Delegation of Financial Powers Rules, 1978 ?

- (a) Overtime Allowance
- (b) Overheads
- (c) Depreciation
- (d) Suspense

61. Which of the following is/are correct regarding fixation of pay in case of employees who seek transfer to lower post under FR 15 (a) ?

1. The pay of a Government servant holding a post on regular basis will be fixed at a stage equal to the pay drawn by him in the higher grade.
2. If the maximum of the pay scale of the lower post is less than the pay drawn by him in the higher post, his pay may be restricted to the maximum under FR 22 (1) (a) (3).
 - (a) 1 only
 - (b) Both 1 and 2
 - (c) 2 only
 - (d) Neither 1 nor 2

62. A Non-Plan proposal on a new service or for expansion of existing service, will require the approval of the Committee on Non-Plan Expenditure, if the amount exceeds

- (a) ₹ 20 crore
- (b) ₹ 50 crore
- (c) ₹ 75 crore
- (d) ₹ 100 crore

63. What kind of EOL (Extra Ordinary Leave) granted automatically counts as qualifying service for pension and for increments without any further sanction ?

1. EOL granted due to inability of a Government servant to join or rejoin duty on account of civil commotion.
2. EOL granted for prosecuting higher technical and scientific studies.
3. EOL granted to a Government servant suffering from mental illness.

Which of the above statements is/are correct ?

- (a) 2 only
- (b) 3 only
- (c) 1 and 2 only
- (d) 1, 2 and 3

64. Which of the following points are required to be kept in view while sanctioning honorarium ?

1. The expenditure on the honorarium will be met from the sanctioned budget of the concerned office.
2. No honorarium should be granted in cases where overtime allowance has been paid to the staff in connection with the same work.
3. No honorarium is admissible for temporary increase in work.
4. Work should be of occasional or intermittent nature.
 - (a) 1, 2 and 3 only
 - (b) 1, 2 and 4 only
 - (c) 2, 3 and 4 only
 - (d) 1, 2, 3 and 4

65. Which of the following categories of employees are eligible to share General Pool Accommodation ?

1. Central Government servants ineligible for general pool residences
2. Staff of semi-Government Organizations
3. Teachers of recognized schools
4. Retired Central Government servants

(a) 1, 2 and 3 only
 (b) 1, 2 and 4 only
 (c) 2, 3 and 4 only
 (d) 1, 2, 3 and 4

66. An authority, responsibility and obligation of each Department in the matter of disposal of business allotted to it are defined in :

1. The Allocation of Business Rules.
2. The Transaction of Business Rules.
3. The Rules of Procedure and Conduct of Business.

Which of the above statements is/are correct ?

(a) 1 only
 (b) 2 only
 (c) 3 only
 (d) 1, 2 and 3

67. The Programme of Inspection of each section/desk in a Ministry is drawn up by

(a) The Nodal Ministry
 (b) The Staff Inspection Unit
 (c) The Internal Work Study Unit
 (d) The Director of Audit

68. Consider the following statements in the context of 'Lapse of Sanction' :

1. A sanction for any fresh charge unless it is specifically renewed, lapses if no payment in whole or in part has been made during a period of 12 months from the date of issue of the sanction.
2. If the currency of a sanction is prescribed in the departmental regulation or is specified in the sanction itself, the sanction lapses on the expiry of such periods.

Which of the above statements is/are correct ?

(a) 1 only
 (b) 2 only
 (c) Both 1 and 2
 (d) Neither 1 nor 2

69. A self contained independent proposal submitted for the approval of the House and drafted in such a way as to be capable of expressing a decision of the House is

(a) Substantive Motion
 (b) Substitute Motion
 (c) Subsidiary Motion
 (d) Ancillary Motion

70. Money Bill shall be introduced in the Lok Sabha with the recommendation of

(a) The President
 (b) The Speaker of the Lok Sabha
 (c) The Secretary General of the Lok Sabha
 (d) The Finance Minister

71. Which kind of leave will be granted in the following cases to a Government servant ?

1. Where staff is not able to attend office during civil disturbances, strikes, etc.
2. Training with P&T Units of the Territorial Army.
3. Donating Blood to recognized Blood Banks on a working day.
 - (a) Casual leave
 - (b) Special casual leave
 - (c) Earned leave
 - (d) Half pay leave

72. Under which of the following circumstances, will Daily Allowance (DA) be admissible to a Government servant while on tour ?

1. When Government servant takes casual leave.
2. When Government servant takes restricted holiday.
3. When Government servant is actually and not merely constructively present on duty station on Sunday or holiday.
4. The Government servant left his place of halt on Sunday and holiday in the morning and returned the same evening.
 - (a) 1 and 3 only
 - (b) 3 and 4 only
 - (c) 1 and 4 only
 - (d) 2 and 3 only

73. In case of transfer within the same station involving a change of residence, a Government servant will be entitled to travelling allowance as under :

1. Composite transfer grant equal to one month's pay (Band Pay plus Grade Pay plus NPA where admissible).
2. Composite transfer grant equal to one-third of Band Pay plus Grade Pay.
3. Actual cost of conveyance for self and family but not exceeding the road mileage allowance admissible under rules.
4. Actual cost of transportation of personal effects not exceeding the amount admissible under rules.

Which of the above statements are correct ?

- (a) 1 and 3 only
- (b) 2, 3 and 4 only
- (c) 1, 3 and 4 only
- (d) 2 and 4 only

74. For the purpose of TA on transfer, which of the following are included in the definition of 'Family' ?

1. Spouse residing with the Government servant.
2. Parents residing with the Government servant and wholly dependent.
3. Unmarried sisters and minor brothers residing with and wholly dependent upon the Government servant.
4. Stepfather residing with and wholly dependent upon the Government servant.
 - (a) 1, 2 and 4 only
 - (b) 1, 2 and 3 only
 - (c) 2, 3 and 4 only
 - (d) 1, 2, 3 and 4

75. What is the quantum of joining time admissible to a Government servant on transfer from one station to another involving a distance of more than 2,000 km by direct route ? (not involving air travel)

- 10 days
- 12 days
- 15 days
- 8 days

76. Joining time may be combined with which of the following ?

1. Vacation
2. Earned leave
3. Commuted leave
4. Casual leave

- 1, 2 and 4 only
- 2, 3 and 4 only
- 1, 2 and 3 only
- 1, 2, 3 and 4

77. In which of the following matters weightage for satisfactory performance of duties for the prescribed tenure in the North-East is admissible to a Government servant ?

1. Promotion in cadre posts
2. Deputation to Central tenure posts
3. Courses of training abroad

- 1 and 2 only
- 1 and 3 only
- 2 and 3 only
- 1, 2 and 3

78. Which of the following conditions are required to be ensured by the sponsoring Department while formulating proposals for training of Government servants under the financially aided schemes e.g. Colombo Plan, etc. ?

1. He should have at least 4 years to serve after conclusion of the training.
2. He should possess adequate background of the subject in which he would be receiving training.
3. He should have completed a minimum of 5 years service.

- 1 and 2 only
- 1 and 3 only
- 2 and,3 only
- 1, 2 and 3

79. An officer retires with a pension of ₹ 37,275. He has opted to commute 40% of his pension. Taking the commutation factor of 8.194 and his age next birthday as 61 years, the amount of commuted value of pension would work out to

- ₹ 12,77,011
- ₹ 13,08,222
- ₹ 14,66,071
- ₹ 15,99,623

80. A Central Government servant retires after completing 34 years and 7 months of qualifying service with emoluments last drawn as follows :

Band Pay + Grade Pay (₹ 20,000 + 5,400)

Dearness Allowance @ 107% of Band Pay + GP.

The Retirement Gratuity in this case would be

- ₹ 6,76,537
- ₹ 7,67,537
- ₹ 8,67,537
- ₹ 9,76,537

81. For which of the following posts, can candidates with Implanted Pacemakers be considered fit for appointment ?

1. Pilots
2. Railway or Bus Drivers
3. Police and Security
4. Posts attached to electro-magnetic areas

(a) 1 and 2 only
(b) 2 only
(c) 3 and 4 only
(d) None of the above

82. In which of the following cases, production of medical certificate of health is **not** necessary ?

1. A retired Government servant re-employed immediately after retirement.
2. A Government servant promoted from non-qualifying service paid from a local fund to a post in Government service.
3. A Government servant appointed in a temporary vacancy for a period not exceeding 3 months.
4. A person re-employed after forfeiture of past service.

(a) 1 and 4 only
(b) 1 and 3 only
(c) 2 and 3 only
(d) 2 and 4 only

83. In the context of Allotment of Government Residences (General Pool in Delhi) Rules, 1963, 'Emoluments' includes :

1. Pay, other than special pay or pay granted in view of personal qualifications of a Government servant.

2. Stagnation Increment.

3. Non-Practising Allowance (NPA).

Which of the above are correct ?

(a) 1 and 3 only
(b) 1 and 2 only
(c) 2 and 3 only
(d) 1, 2 and 3

84. 'Tenure Officers' Pool for allotment of Government residences to officers on duty with the Central Government or Delhi Administration on tenure basis is for officers of

1. The Indian Administrative Service
2. The Indian Forest Service
3. The Indian Police Service
4. The Central Civil Services

Which of the above are correct ?

(a) 1, 2, 3 and 4
(b) 1, 2 and 4 only
(c) 2, 3 and 4 only
(d) 1, 2 and 3 only

85. What is the ceiling amount for reimbursement of residential telephone (Landline and/or Mobile connection) call charges fixed for Additional Secretary and Joint Secretary to the Government of India ?

- Additional Secretary : ₹ 1,800 pm and Joint Secretary : ₹ 1,800 pm
- Additional Secretary : ₹ 1,800 pm and Joint Secretary : ₹ 1,500 pm
- Additional Secretary : ₹ 2,500 pm and Joint Secretary : ₹ 2,000 pm
- None of the above

86. Which of the following are 'Recording' activities ?

1. Removing routine papers
2. Categorizing the file
3. Indicating title on file under appropriate catchwords in their alphabetical order with a view to facilitate its location in the event of need
4. Stitching the file

- 1, 2 and 3 only
- 2, 3 and 4 only
- 1, 2 and 4 only
- 1, 2, 3 and 4

87. The form of communication used for making public announcement of decisions of Government in important matters of policy e.g. the policy of industrial licensing, appointment of committees or commissions of enquiry, which are also published in the Gazette of India, is called

- Resolution
- Circular
- Notification
- Press Note

88. Which document takes the place of voluminous old files put up for reference and is capable of being put up at short notice ?

- Statement of case
- Standing note
- Part file
- Standing Guard File

89. Which of the following statements regarding 'Standing Note' are correct ?

1. It is in one part only.
2. It contains (i) Extracts of notes and correspondence from earlier papers and (ii) Model forms in which orders are to be communicated.
3. It is prepared on type subject.
4. It is prepared on any item which may be difficult, complicated, required for day-to-day reference or has historical importance.

- 1 and 2 only
- 2 and 3 only
- 1 and 4 only
- 3 and 4 only

90. A Central Government servant drawing Band Pay of ₹ 18,600 plus Grade Pay of ₹ 4,800 died on 31.08.2014 while in service and his date of birth was 06.06.1955. His family is eligible for family pension. What is her family pension at enhanced rate and at normal rate at relevant dates ?

- Enhanced rate ₹ 14,040 and Normal rate ₹ 9,360
- Enhanced rate ₹ 11,700 and Normal rate ₹ 7,020
- Enhanced rate ₹ 11,700 and Normal rate ₹ 9,360
- Enhanced rate ₹ 14,040 and Normal rate ₹ 7,020

91. An officer-oriented work unit within a Department with a specific task assigned to it is called

- Section
- Wing
- Branch
- Desk

92. Collection of information and files, compilation of data in given forms, opening of files, maintenance of current files and internal movements are amongst the functions of

- A Section officer
- A Desk officer
- The Stenographers, Assistants or UDCs attached to the Desk officers
- Under Secretary

93. To ensure that the expenditure is incurred for the purpose for which funds have been provided and that the expenditure does not exceed the budget allocation are the responsibilities of

- Controlling Officer
- Financial Advisor
- Head of Department
- Competent Authority

94. Which of the following types of sanctions are *not* required to be endorsed to the Audit officer?

- Sanctions relating to grant of advances to Central Government employees.
- Sanctions relating to appointment or promotion or transfer of Gazetted and non-Gazetted officers.
- Orders conveying sanctions to expenditure of a definite amount.
- Orders conveying sanctions to the grant of additions to pay such as Special Allowance, Personal Pay, etc.

- 1 and 2 only
- 2 and 3 only
- 3 and 4 only
- 1 and 4 only

95. The guidelines for preparation of budget estimates are issued from time to time by the

- Ministry of Finance, Department of Economic Affairs, Budget Division
- Ministry of Finance, Department of Expenditure
- Ministry of Finance, Department of Revenue
- Ministry of Finance, Controller General of Accounts

96. When a need arises to incur unforeseen expenditure in excess of the sanctioned grant and there is not sufficient time for the voting of the supplementary demand and the passing of the connected appropriation bill before close of the financial year, an advance shall be obtained before incurring the expenditure from

- Consolidated Fund
- Contingency Fund
- Public Fund
- None of the above

97. 'Revenue' and 'Capital' are the two Divisions of
 (a) Public Fund
 (b) Contingency Fund
 (c) Consolidated Fund
 (d) General Services

98. The Competent Authority to add to the primary units any other primary unit or prescribe an entirely different set of such units is
 (a) Associate Financial Advisor
 (b) Head of Department
 (c) Ministry of Finance
 (d) Secretary of the Ministry/Department of Central Government

99. Minister of Administrative Ministry and the Finance Minister have powers to approve original Cost-Estimates with an outlay of
 (a) Less than ₹ 50 Crores
 (b) ₹ 50 Crores and above but less than ₹ 100 Crores
 (c) ₹ 100 Crores and above
 (d) ₹ 25 Crores and above but less than ₹ 50 Crores

100. To which of the following the Delegation of Financial Powers Rules, 1978 do *not* apply ?
 1. The Ministry of Defence and authorities subordinate to it in relation to the expenditure debitable to Defence Services Estimates
 2. The Department of Atomic Energy and Space
 3. The Department of Telecommunications
 4. The Ministry of Railways and authorities subordinate to it
 (a) 1, 2 and 3 only
 (b) 1, 2 and 4 only
 (c) 2, 3 and 4 only
 (d) 1, 2, 3 and 4

101. The Department of the Central Government and Administrators shall have full powers to sanction sale or dismantlement of purely temporary structures. A purely temporary structure means a structure, the life of which is not more than
 (a) 1 year
 (b) 2 years
 (c) 3 years
 (d) 5 years

102. HRA is payable with reference to the pay drawn in the prescribed
 (a) Pay Band only
 (b) Pay Band plus Grade Pay plus NPA, if any
 (c) Pay Band plus Grade Pay plus Special Pay
 (d) Pay Band plus Grade Pay plus Personal Pay

103. In which of the following circumstances, a Government servant is *not* entitled to HRA ?
 1. If he shares Government accommodation allotted rent-free with another Government servant.
 2. If his wife/her husband has been allotted Government accommodation at the same station by the Central or State Government.
 3. If he is staying in Inspection Quarters.
 (a) 1 and 2 only
 (b) 1 and 3 only
 (c) 2 and 3 only
 (d) 1, 2 and 3

104. Upon the decisions taken by the Government on the recommendations of which of the Central Pay Commissions (CPC), the Border Area Allowance has been discontinued ?

- (a) 3rd CPC
- (b) 4th CPC
- (c) 5th CPC
- (d) 6th CPC

105. The Cabinet, which is responsible for shaping the overall policies of the Government in discharging its responsibilities, consists of the

- (a) Cabinet Ministers only
- (b) Cabinet Ministers and Ministers of State
- (c) Cabinet Ministers and Deputy Ministers
- (d) Cabinet Ministers, Ministers of State and Deputy Ministers

106. In which of the following cases, holding of an Inquiry as laid down in CCS (CCA) Rules is mandatory ?

- 1. To impose any of the major penalties in respect of those charges which are not accepted
- 2. To withhold increment of pay for a period exceeding three years
- 3. To withhold increments of pay which is likely to affect adversely the amount of pension admissible to the official
- 4. Withholding of promotion

- (a) 1, 2, 3 and 4
- (b) 2, 3 and 4 only
- (c) 1 and 4 only
- (d) 1, 2 and 3 only

107. Which of the following are the special circumstances where the prescribed procedure for inquiry need **not** be followed ?

- 1. Where a penalty is due to conviction on a criminal charge
- 2. Where the Disciplinary Authority is satisfied that it is not reasonably practicable to hold an enquiry in the manner provided
- 3. Where the President is satisfied that in the interest of the security of the State, it is not expedient to hold an enquiry in the manner provided

- (a) 1 and 2 only
- (b) 1 and 3 only
- (c) 2 and 3 only
- (d) 1, 2 and 3

108. Physical verification of Fixed Assets should be carried out at least

- (a) Twice a year
- (b) Once in a year
- (c) Once in two years
- (d) Once in three years

109. Price variation clause can be provided in the procurement contracts only where the delivery period extends beyond

- (a) 08 months
- (b) 12 months
- (c) 18 months
- (d) 24 months

110. Where no advance is drawn by a Government servant, he shall be required to prefer his LTC claim after completion of his return journey within

- (a) One month
- (b) Three months
- (c) Six months
- (d) One year

111. The amount of advance admissible to a Government servant in connection with Leave Travel Concession (LTC) is limited, in each case, to

- (a) 100% of the estimated cost of journey both ways
- (b) 90% of the estimated cost of journey both ways
- (c) 80% of the estimated cost of journey both ways
- (d) 75% of the estimated cost of journey both ways

112. In the event of death of a Government servant allotted with Government accommodation and having no house of his/her own at the place of posting, his/her family will be eligible to retain the Government accommodation for a period up to

- (a) 08 months
- (b) 12 months
- (c) 18 months
- (d) 24 months

113. Death gratuity equivalent to 12 times of emoluments is payable to the family of a Government servant who died while in service after rendering qualifying service of

- (a) Less than one year
- (b) One year or more but less than 5 years
- (c) 5 years or more but less than 20 years
- (d) 20 years or more

114. Which of the following statements are correct, in the context of higher rate of family pension ?

- 1. A higher rate of family pension is admissible if the deceased Government servant had rendered not less than seven years continuous service at the time of his death while in service.
- 2. The higher rate of family pension shall be equal to 50% of the pay last drawn.
- 3. The amount so admissible shall be payable from the date following the date of death of the Government servant for a period of 10 years.
- 4. The higher rate of pension shall also be admissible to dependent parents.

- (a) 1, 2, 3 and 4
- (b) 1, 2 and 3 only
- (c) 1, 2 and 4 only
- (d) 2, 3 and 4 only

115. Additional pension equal to 40% of basic pension shall be admissible to a pensioner whose age is

- (a) From 80 years to less than 85 years
- (b) From 85 years to less than 90 years
- (c) From 90 years to less than 95 years
- (d) From 90 years to less than 100 years

116. Reimbursement of Daily Allowance for Hotel accommodation of up to ₹ 3,000 per day is admissible to officers drawing Grade pay of

- (a) ₹ 10,000 and above
- (b) ₹ 7,600 to ₹ 8,900
- (c) ₹ 5,400 to ₹ 6,600
- (d) ₹ 4,200 to ₹ 4,800

117. In which of the following cases, the date of retirement of a Government servant, shall be treated as a non-working day ?

- (a) The day on which a Government servant retires
- (b) The day on which he is discharged from service
- (c) The day on which he is allowed to resign from service
- (d) The day on which he is retired prematurely

118. In the context of CCS (Pension) Rules, 1972, communication or disclosure of any secret official code or password or any document or information such as mentioned in Section 5 of Official Secrets Act, 1923 so as to prejudicially affect the interests of the general public or the security of the State amounts to

- (a) Misconduct
- (b) Grave misconduct
- (c) Breach of security
- (d) Serious crime

119. To recommend any amendments or additions to the rules that may be considered necessary and to consider matters relating to Rules and Procedure and Conduct of Business in the House are the functions of

- (a) Rules Committee
- (b) Rules of Procedure of Parliament Committees
- (c) Committee on Subordinate Legislation
- (d) None of the above

120. Which of the following expressions normally constitute an Assurance (in Parliament) ?

- 1. I shall look into it.
- 2. I shall inform the Honourable Member.
- 3. I shall consider the matter.
- 4. Efforts are being made to collect the necessary data.

- (a) 1, 2 and 3 only
- (b) 1, 2 and 4 only
- (c) 2, 3 and 4 only
- (d) 1, 2, 3 and 4

SPACE FOR ROUGH WORK
कच्चे काम के लिए जगह

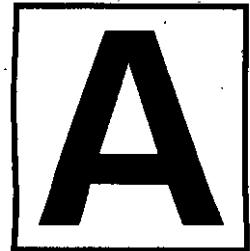
SPACE FOR ROUGH WORK
कच्चे काम के लिए जगह

जब तक आपको यह परीक्षण पुस्तिका खोलने को न कहा जाए तब तक न खोलें

टी. बी. सी. : B-UQ/RV-N-B

परीक्षण पुस्तिका अनुक्रम

परीक्षण पुस्तिका
प्रश्न-पत्र II
(कोटि I, IV, VIII एवं IX के लिए)



समय : दो घण्टे

पूर्णांक : 150

अनुदेश

- परीक्षा प्रारम्भ होने के तुरन्त बाद, आप इस परीक्षण पुस्तिका की पड़ताल अवश्य कर लें कि इसमें कोई बिना छपा, फटा या हूटा हुआ पृष्ठ अथवा प्रश्नांश, आदि न हो । यदि ऐसा है, तो इसे सही परीक्षण पुस्तिका से बदल लीजिए ।
- कृपया ध्यान रखें कि OMR उत्तर-पत्रक में, उचित स्थान पर, रोल नम्बर और परीक्षण पुस्तिका अनुक्रम (सीरीज कोड) A, B, C या D को, ध्यान से एवं बिना किसी चूक या विसंगति के भरने और कूटबद्ध करने की जिम्मेदारी उम्मीदवार की है । किसी भी प्रकार की चूक/विसंगति की स्थिति में उत्तर-पत्रक निरस्त कर दिया जाएगा ।
- इस परीक्षण पुस्तिका पर साथ में दिए गए कोष्ठक में आपको अपना अनुक्रमांक लिखना है । परीक्षण पुस्तिका पर और कुछ न लिखें ।
- इस परीक्षण पुस्तिका में 120 प्रश्नांश (प्रश्न) दिए गए हैं । प्रत्येक प्रश्नांश हिन्दी और अंग्रेजी दोनों में छपा है । प्रत्येक प्रश्नांश में चार प्रत्युत्तर (उत्तर) दिए गए हैं । इनमें से एक प्रत्युत्तर को चुन लें, जिसे आप उत्तर-पत्रक पर अंकित करना चाहते हैं । यदि आपको ऐसा लगे कि एक से अधिक प्रत्युत्तर सही हैं, तो उस प्रत्युत्तर को अंकित करें जो आपको सर्वोत्तम लगे । प्रत्येक प्रश्नांश के लिए केवल एक ही प्रत्युत्तर चुनना है ।
- आपको अपने सभी प्रत्युत्तर अलग से दिए गए उत्तर-पत्रक पर ही अंकित करने हैं । उत्तर-पत्रक में दिए गए निर्देश देखिए ।
- सभी प्रश्नांशों के अंक समान हैं ।
- इससे पहले कि आप परीक्षण पुस्तिका के विभिन्न प्रश्नांशों के प्रत्युत्तर उत्तर-पत्रक पर अंकित करना शुरू करें, आपको प्रवेश प्रमाण-पत्र के साथ प्रेषित अनुदेशों के अनुसार कुछ विवरण उत्तर-पत्रक में देने हैं ।
- आप अपने सभी प्रत्युत्तरों को उत्तर-पत्रक में भरने के बाद तथा परीक्षा के समाप्तन पर केवल उत्तर-पत्रक अधीक्षक को सौप दें । आपको अपने साथ परीक्षण पुस्तिका ले जाने की अनुमति है ।
- कच्चे काम के लिए पत्रक परीक्षण पुस्तिका के अंत में संलग्न हैं ।
- गलत उत्तरों के लिए दंड :

 - वस्तुनिष्ठ प्रश्न-पत्रों में उम्मीदवार द्वारा दिए गए गलत उत्तरों के लिए दंड दिया जाएगा ।
 - (i) प्रत्येक प्रश्न के लिए चार वैकल्पिक उत्तर हैं । उम्मीदवार द्वारा प्रत्येक प्रश्न के लिए दिए गए एक गलत उत्तर के लिए प्रश्न हेतु नियत किए गए अंकों का एक-तिहाइ दंड के रूप में काटा जाएगा ।
 - (ii) यदि कोई उम्मीदवार एक से अधिक उत्तर देता है, तो इसे गलत उत्तर माना जाएगा, यद्यपि दिए गए उत्तरों में से एक उत्तर सही होता है, फिर भी उस प्रश्न के लिए उपर्युक्तानुसार ही उसी तरह का दंड दिया जाएगा ।
 - (iii) यदि उम्मीदवार द्वारा कोई प्रश्न हल नहीं किया जाता है, अर्थात् उम्मीदवार द्वारा उत्तर नहीं दिया जाता है, तो उस प्रश्न के लिए कोई दंड नहीं दिया जाएगा ।

जब तक आपको यह परीक्षण पुस्तिका खोलने को न कहा जाए तब तक न खोलें

Note : English version of the instructions is printed on the front cover of this Booklet.